# BCM SCHOOL, CHANDIGARH ROAD A SENIOR SECONDARY SCHOOL OF BCM FOUNDATION AFFILIATED TO CBSE, NEW DELHI CLASS –II SUBJECT-COMPUTERS

#### I. Choose the correct option.

1. Which of the following tools is used to draw with a freehand ?



- 2. Which of the following options is selected from the from the file tab to save a document ?
  - a) New b) Open
  - c) Save As d) Create

### **II.** Write True or False.

- 1. Word does not allow us to save, open and close a document from the file tab. [ ]
- 2. You cannot draw any shape that has more than 4 sides in paint. [ ]

### **III.** Rearrange the letters to get the correct words.

- a. BALNK ODUCMENT
- b. ORWD

#### **IV.** Match the following :

- 1. Curve shape
- 2. Text tool

## V. Answer the following questions:

Q.1- What is selection tool?

Ans-\_\_\_\_

- Q.2- What is the use of close button?
- Ans-\_\_\_\_

# VI. Solve the crossword puzzle with the help of given clues.

- a) It is a closed shape with many sides.
- b) This group contains shapes in paint.
- c) This is the colour in the front.



